

St. Joseph Church, Emmitsburg, Maryland

Parish Pastoral Council Meeting

Tuesday, January 31, 2017

Attending: Fr. John Holliday, Fr. Charlie Krieg, Sr. Martha Beaudoin, Diane Bittle, Theresa Buchheit, Amanda Calis, Alice Kabatt, Ellie Legare, Fred Legare, Kristina Lowe, Andrea Metz, Mary Myers, Mary Neibecker, Lou O'Brien, Jude O'Donnell, Noreen O'Donnell, Doria Wolfe

Excused: Alice Kabatt, Matt Legare, Mary Buchheit

The meeting was called to order by Diane Bittle and began with an opening prayer.

The minutes of November 29, 2016 were approved with one edit to correct the spelling of Fr. Charlie Krieg.

Pastor's Report:

Fr. Holliday presented his report which included the Financial Report (entire Pastor report attached). Summary:

- Father Holliday distributed a copy of the Archdiocese of Baltimore Ethics Hotline pamphlet to all council members
- Every council member signed a Statement of Potential Conflict of Interest
- Lent Events:
 - The parish is offering a new Lent program created by Dynamic Catholic and Mathew Kelly called "Best Lent Ever". Parishioners can receive daily emails with videos and are encouraged to participate in a weekly study group to discuss the daily videos. The parish will hold the study group Wednesday mornings, hosted by Sr. Maureen Schmalzried and Wednesday evenings, hosted by Fr. Holliday.
 - St. Joseph's will participate in Lent talks within the Council of Churches. A schedule will be posted soon.
 - On Good Friday the youth middle school group SMAC will present 'living' Stations of the Cross at St. Joseph's
 - As always, a flyer with all the Lent events, Mass times and confession will be distributed
- The Archdiocese of Baltimore Planning Process:
 - The planning and review phase for new pastorates is still ongoing. Father might have some more information by the end of February.
 - The parish is in a holding pattern on spending as it waits to hear about the pastorate decision
- The parish cemetery will expand when land becomes available. Looking into columbariums.

- Father encouraged the council to read the January 30, 2017 letter from Archbishop Lori regarding President Trump's executive orders about immigration. The USCCB website also has information.
- A copy of the budget is attached. Father is pleased that Alejandro Cañadas agreed to be the new President of the Finance Committee
 - There will be a fundraiser to purchase a new church organ and speakers. Approval was received from the Archdiocese to proceed. Would begin after Easter with a plan for completion by June.
 - The parish Appeal exceeded its goal by 8%

A 'Mass Committee on Welcoming' was formed to discuss creating a welcoming message for Mass. This idea was initiated by Andrea Metz. Members are Doria Wolfe, Diane Bittle and Andrea Metz.

St. Joseph's participates in the Food for Weekend project at Emmitsburg elementary.

Elections will be discussed at the next meeting.

Committee reports follow these minutes.

The meeting ended with a closing prayer.

Next meeting will be held March 28, 2017 at 7 pm.

Minutes respectfully submitted by Noreen O'Donnell

St. Joseph's Parish Ministry & Organizational Reports

As of March, 2017

FINANCE COMMITTEE REPORT AND PASTOR'S REPORT

Parish Finance Committee Report

David Ridenour has accepted my invitation to join the Parish Finance Committee. Current members: Alejandro Cañadas (chair), Phil McGlade (vice chair), Jim Lewis (secretary), John Slotwinski, David Ridenour. I have extended an invitation to one other parishioner, who will hopefully be attending the June meeting.

1. 2017 Archbishop's Annual Appeal: By March 8 the parish had surpassed our goal! Total gifts received as of March 22 were \$41,250 vs. goal of \$31,700 (130%). We have a 24% household participation rate (vs. AOB average of 13%).
2. *Embracing Our Mission* report sent as separate document.
3. Parish Financial Statement as of January 31, 2017.

We are very pleased to report that the parish is in very good shape at the seven-month mark of the fiscal year.

A. Income

Total offertory collections: \$ 242,405 (\$ 184 over budget)
Total income: \$ 298,338 (\$ 72 under budget)

B. Expenses

Most major expense categories are under budget, except office supplies and hospitality expenses. See explanation below for those two accounts. Mild weather has been helpful with the heating bills!

Total expenses: \$ 310,908 (\$ 7,989 under budget)

5110 Office Supplies: no unusual expenses, we expect this expense category to balance out by the end of the year. We will watch expenses carefully (and the pastor promises less printed bulletin inserts!)

5170 Hospitality Expenses: no unusual expenses, we expect this expense category to be slightly over budget by the end of the year. Remaining expenses for this fiscal year include five more coffee and donut Sundays and the annual St. Joseph's Day Spaghetti Dinner.

C. Net operating income: (\$ 12,570) (\$ 7,917 under budget)

- D. Fundraising income (AAA, capital campaign, school):
\$ 19,438 (\$ 3,702 over budget)
- E. Total other income: \$ 22,272 (\$ 6,494 over budget)
- F. Net income (\$ 1,297) (budgeted to break even)
- NOTE: This includes a \$12,000 deposit on the new church organ. We expect to recover this during the fundraising campaign in the spring.
- G. IPLF balance as of January 27, 2017: \$491,137. We expect to repay the \$18,000 withdrawn for the second installment on the new church organ during the fundraising campaign in the spring.
- H. Catholic Community Foundation (Cemetery Perpetual Care Fund) balance as of December 31, 2016: \$26,827. A deposit was made on February 24 of \$1,258 from our initial second collection for the Cemetery Fund.

Pastor's Report

A. Dennis Ebaugh, our Facilities Manager, will be having hip surgery and will be on medical leave for 6-8 weeks beginning April 5, 2017. Dave Little, assistant to facilities director, will be available when needed during this time. We will again use Welch Lawn Service for grounds and cemetery maintenance during Denny's absence.

B. Congregation of the Mission personnel update:

- Rev. Stephen P. Trzeciecki, C.M., Chaplain to the Daughters of Charity, will be transferred to our motherhouse, St. Vincent's Seminary in Philadelphia, effective April 5, 2017.
- Rev. Harry F. Arnone, C.M., will be assigned to be the Chaplain to the Daughters of Charity effective March 31, 2017. We expect that you will see Fr. Harry at parish Masses and confessions a few times each month.

C. Archdiocese of Baltimore Strategic Planning Process update:

- Letter from Archbishop Lori on March 2, 2017, mentions that an update may be expected at the end of March. The May issue of *Catholic Review* will make the next steps of the planning process "more broadly known."

D. Parish Upcoming Events (sent separately)

Note: KofC Fish Fry, KofC Easter Egg Hunt, Holy Week (flyers sent separately),
Corpus Christi procession

E. Final Report on Parish Strategic Plan 2013-2016 (sent previously)

F. Report on recent church activities:

- St. Joseph's Day Dinner
- "Best Lent Ever" discussion groups

H. Fr. Holliday summer assignment in Cape May: July 31 - August 30. Fr. Gregorius Nugroho, CM, will be assisting at the parish during my absence.

I. "Welcoming the Stranger" page on parish web site.

J. Upcoming Vincentian Family Symposium in Rome, October 2017.

Submitted by Father Holliday

Legion of Mary

We had our monthly Curia meeting in March. We will be holding an Acies at the Mount Seminary. The Acies is an annual service to renew our consecration to Mary. Submitted by Mary Buchheit.

Pro-Life Committee

We had a meeting in February and March. We have been working on some projects for later in this year. We will hold a Life Chain in October and participate in the 40 Days for Life Campaign. We held the Adopt-A-Baby program and more than 60 people participated. We are trying to get a program started in the parish to raise awareness. Submitted by Mary Buchheit.

Religious Education Report

Confirmation class had a shared retreat with OLMC/SAS and St. Joseph, Taneytown.

Confirmation is scheduled for Sunday, May 7, 2017 at 4 pm. We have 6 at St. Joseph's preparing for Confirmation.

First Communion is scheduled for Sunday, April 23, 2017 at 10:30 Mass. We have 15 preparing for 1st Communion.

The May procession is planned for May 7th.

Submitted by Doria Wolfe

Young Adults Ministry

iT High School Youth Ministry

We have had a meeting, attended Mount 2000, and went on a Day Pilgrimage to Philadelphia where we were able to visit the Miraculous Medal Shrine, the National Shrine of St. Katharine Drexel, and the National Shrine of St. John Neumann. Upcoming events are our Girls and Guys nights and our Senior Night.

Young Adult

Bible Study continues each week with possible plans to move due to an increase in people coming.
Submitted by Theresa Buchheit

ECHO

ECHO is winding down the homeschool year. We are running several community outreach programs for Lent (Little Flowers and Hearts and Hands are collecting donations for local charities). We are planning an end of the year party and talent show. Membership has increased this year as we've added new programs. Submitted by Ellie Legare.

SOCIETY OF ST.VINCENT de PAUL, Our Lady of Grace Chapter.

No report

Center - Monthly Outreach Report:

This report covers FY 2017 from July 1, 2016 to February 28, 2017

Totals for all services

- Utilities – 44
- Rent - 29
- Transportation – 4
- Referrals – 115
- Case Management – 22
- Workshop attendance – 68
- Home Visiting – 111
- DePaul Dental - 23

Other areas covered are medical prescription and transportation costs, and some food assistance.

The Getting Ahead program started its second group on September 8 with 9 investigators. They have attended consistently.

Your Resources Workshops- twelve workshops have been held since July. The program got off to a slow start with only three clients at the first session. However as the workshops have been advertised around town and on our Facebook page, attendance has gone up. The topics are geared to building up information about resources that our clients will find useful. They receive a certificate of attendance and for those who are already clients, they are entitled to redeem their certificates for a \$10 gift card.

Submitted by Sister Martha Beaudoin

Emmitsburg Council of Churches:

ECC January 2017

Attendees- Sr. Martha- Seton Center, Pastor Jon Greenstone- Elias Lutheran, Becca Richards- St. Joseph, Karen Poetzsch- St. Joseph, Annie Hess- Elias Lutheran, Nita Shank- Elias Lutheran, Sr. Rosalie- St. Catherine's, Donna Hawley- Trinity UMC, Phyllis Kelly- Tom's Creek UMC, Pastor Heath Wilson- Tom's Creek UMC, George Tuggle- Tom's Creek UMC, Jennifer Adelsberger- St. Anthony

Pastor Greenstone- Fire Fund has \$10,338.07 remaining. Used \$1000 in December to help Emmitsburg Family.

Sr. Martha- Distributed reports. Best Program was last Tuesday "Let's talk about church"- 14 participants, best turnouts. More program information can be found on Seton Center Website. Haven't received any money from ECC since \$800 in July. Per Pastor Greenstone will have Alice write a check to Seton Center when she gets back.

Food Bank- 125 people in December. Lots of food currently, have been very blessed.

Sr. Rosalie- Pastor Keith no longer in rotation, Trinity pastor is not well so he's also off the list. No one for February (possibly pastor Elza Hurst) 410-756-6974; Tom's Creek in March. John Talcott for April, May- Elias Lutheran, Incarnation for June.

ECC Mission to Kenya- June 2018. Ask Churches if anyone is interested in going. Dr. Holly is a co-leader who represents the doctors. Proposed meeting dates Feb 12 or 26. If interested can come and be part of open discussion. February 12th 12:30 pm at Elias Lutheran, lunch provided by ECC. Just received message from Joshua (director of school, Common Ground for Africa), pump installed in 2009 has failed and needs new parts. Asking for \$2500 for new pump. Local jurisdiction wants some type of meter on well- included in \$2500. Without this they have to get river water. Money will be taken directly from Kenya fund. Ask church parishioners to also donate money. Becca Richards made motion to send money, all in favor, none opposed. Pastor Greenstone will send the money and have Alice reimburse him when she returns. Check made out to Village Volunteers and designated for well.

*Need additional signer on account.

Catoctin Community Medical Fund- No report

Election of Officers- President- Pastor Jon Greenstone, Vice President- Phyllis Kelly, Treasurer- Alice Kabatt, Secretary- Jennifer Adelsberger

2017 Meetings:

- March 14, 2017- Seton Center
- May 9, 2017- Seton Shrine
- July 11, 2017- Tom's Creek
- September 12, 2017- Saint Anthony Shrine
- November 14, 2017- St. Joseph's

Submitted by Alice Kabatt.

Sodality:

Sodality - February Meeting Minutes

The group attending the last meeting was very small and I wanted to get the word out about what went on.

We agreed to host the April 2 donut Sunday. This doesn't involve a lot of work but we need a couple of people to help out. I'll take care of getting the supplies from Jubilee, and I can be there for both Masses and for clean-up. We need at least one other person to help after each Mass. The person helping with the 8:00 Mass will need to be there by 8:00 to get things set up for the group arriving about 8:45. The servers after the 10:30 Mass will need to be there around 11:00 to be sure everything is ready and stay afterward for clean-up. Please let me know if you are able to help with this.

We selected a date for the reception of new members but the date was not available so that event will be held on **Wednesday, April 19**. Please mark your calendars. Reception will be at 6:00 p.m. in church with a covered dish supper at 6:30 at the hall. If you know any ladies who would be interested in joining our organization please have them contact me at 717-359-0713.

Our yard sale has been scheduled for the dates of June 9 and 10, again because of a schedule conflict. Pat Orner has agreed to chair this event and it will be held for 2 days instead of just one in the hope that we will raise more funds for our works. More about this at a later date.

A Joe Corby Pizza sale was not discussed at the meeting but since that time I was given some info about it which we'll talk about at the March 27 meeting.

Our annual Christmas Craft Fair date was, of necessity, changed to the following weekend - December 8 and 9. That presents a real problem in that Jane Gjerde, our chair, cannot be available that weekend. She has agreed to do all the preliminary contacts and contracts work but she cannot be there all the time this year because of a previous commitment on the second weekend of December.

Following the meeting Pat Orner agreed to work with Jane and to pick up the slack at those times Jane is not available. Having had to change the date will likely present a whole new set of problems, since many vendors book dates from year to year and may have another venue booked for the second weekend in December. My biggest concern is that by moving it (which we have already done), or by cancelling it, it may be impossible to get it started again. Vendors set their dates many months ahead of time.

Our treasury is very much depleted at this time, so please come to the March 27 meeting and bring your ideas and enthusiasm.

Blessings, and thanks for all you do. Submitted by Alice Kabatt