

St. Joseph Church, Emmitsburg, Maryland

Parish Pastoral Council Meeting Minutes

Tuesday, January 26, 2016

Attending: Fr. John Holliday, Fr. Charles Krieg, Mary Myers, Doria Wolfe, Betty Stewart, Diane Bittle, Noreen O'Donnell, Ellie Legare, and Amanda Calis

Excused: Alice Kabatt, Ken Karlheim, Lou O'Brien, Mary Buchheit, Sr. Martha Beaudoin

Absent: Mary Neibecker, Theresa Buchheit

The meeting was opened with a prayer.

Minutes of November 24, 2015 were read and approved.

Pastor's Report and Finance Committee Report

Finance Committee Report

The committee prepared a P&L Report, July, 2015 to December, 2015. Fr. Holliday reviewed the report with the Council. The report shows actual figures and compares to the projected figures in this time span for 2015 and projects budgetary figures for 2016.

Income

Offertory Income

- a. Weekly envelopes, EFT and Holy Day giving is on budget after the Christmas holidays. At the mid-point of the year, we have met the projected 10% increase.
- b. The weekly loose collection is \$10,974 under budget for FY16 and \$10,145 less than FY at this time. This is a concern and needs further investigation.
- c. The Pastor's Choice collection is \$4,118 under budget.
- d. School Tuition collection is \$4,449 under budget.

Total Income is \$23,786 under budget.

Expenses

- a. Total Utilities (5010) and Ordinary Repairs/Maint (5020) is under budget.
- b. Contracted facility services (5050) is over budget \$1,775. Error in renewal of contract with fire alarm company = \$1,276.
- c. Vehicle (5060, Telephone (5130) and Other Expenses are over budget with explanatory notes from the accountant.
- d. Lay Pension Fund (5220) is \$1,998 over budget. The accountant is looking into this.
- e. Total Expenses are \$23,201 under budget
- f. Net Operating Income is on \$84 under budget.

Net Income

Net Income is \$4,634 over budget.

Additional

The Archbishop's Annual Appeal Commitment Weekend is January 30-31, 2016. Our parish goal this year is \$32,400. Last year's goal was \$30,978. Thru to January 25, 2016 the Archdiocese received \$43,142 vs budget of \$30,978 - \$12,164 over our goal. The rebate is 25%.

Embracing Our Mission capital campaign gifts are \$112,597 through 12/31/2015. Total pledges are \$258,288 vs a goal of \$405,000.

A cemetery perpetual care fund in the amount of \$25,000 has been established with the Catholic Community Foundation. The goal established is \$400,000.

Last weekend's snowstorm cost the parish approximately \$5,500 due to the cancellation of weekend masses. No damage from the storm.

Pastor's Report

Fr. Holliday presented a calendar of events through the end of August.

Lent 2016:

- a. Stations of the Cross every Friday at 7:30 pm.
- b. "Twenty- four Hours for the Lord" on Friday, March 4 at the Seton Shrine. Eucharistic Adoration will be 3pm Friday through 3pm on Saturday. Confessions will be 3-8pm.
- c. Meeting is scheduled for Tuesday, Feb 2, for those considering volunteering for the AOB Parish Communication Director position.
- d. Congratulations to the 5 young men from our parish's Boy Scout Troop 727 who became Eagle Scouts: Keegan Wright, Andrew Neibecker, Brendan Isaacson, Paul Slotwinski and Stephen Lowe. The pack will be down to 4 boys in March.
- e. RCIA rite of Election will be held on Sunday, February 14 at 3:30pm at the Seton Shrine. Our parish will have 5 Catechumens/Candidates this year.

The remainder of the meeting was updating the Parish Pastoral Council Constitution. The Parish Council will vote on the update to the Constitution at the next meeting, March 29, 2016.

The meeting was closed with a prayer at 8:25pm.

Respectfully submitted, Betty Stewart

St. Joseph's Parish Ministry & Organizational Reports

As of March 2016

FINANCE COMMITTEE REPORT AND PASTOR'S REPORT

St. Joseph Catholic Church, Emmitsburg Pastor and Finance Committee Report Tuesday, March 29, 2016

I. Parish Finance Committee Report

The regularly scheduled meeting for Tuesday, March 22, 2016, was cancelled due to Fr. Holliday's illness. The next scheduled meeting is on Tuesday, May 24, 2016.

A copy of the February 2016 parish financial report was sent to Parish Pastoral Council members without comment by Fr. Holliday.

II. Pastor's Report

- A. The February 2016 parish financial reports indicated that weekly offertory collections (envelopes and EFT) continue to be very good. Budget estimates for weekly offertory collections (loose), Pastor's Choice, and School Tuition seem to have been optimistic.

Most major expense areas (utilities, repairs and maintenance, payroll) continue to be under budget. Overall, at this time the bottom line is that we have \$10,756 more in net income than we budgeted.

Note on the balance sheet that the \$25,000 cemetery perpetual care fund (Catholic Community Foundation) has been established. The finance committee will discuss how to increase this fund to the \$250,000 that we estimate will be required.

B. Lent and Easter

1. Attendance at weekly Stations of the Cross was good. There were no weekly Council of Churches prayer services this year.
2. The Liturgy Committee and volunteers provided a beautiful liturgical environment for Lent and Easter. Thanks especially to Mike Lind and the Lind and Ritz families for their efforts throughout the year.
3. Comments have been very favorable about the volunteers in our parish music ministry. I was very pleased with the music during the Easter Triduum and Easter Sunday. Thank you to Tony DiIulio, John and Alexis Love, Jennifer Joy, and Becca Richards.

C. The parish's annual St. Joseph's Day celebration was a great success. The estimated attendance was 200. Thank you to Linda O'Brien for being the chairperson for this event. We had a record number of volunteers helping this year. Thank you to our Knights of Columbus for sponsoring the music.

D. Upcoming Events:

1. First Communions on Sunday, April 17, at 10:30 am Mass.
2. May Procession at the 10:30 am Mass on Sunday, May 1.
3. Confirmations on Sunday, May 1, at the Seton Basilica at 4pm.
4. The iT High School Ministry will be attending WorkCamp 2016 from June 19-24 in Baltimore. They are currently having the annual Gatorade bottle fundraiser and will have a Bingo fundraiser on Saturday, April 23, at Mother Seton School.

Our parish will be having a blessing and send-off at the 4:30 pm Mass on Saturday, June 18.

5. Mother Seton School Graduation Mass at 4 pm on Sunday, June 5, at the Seton Basilica.
6. We are planning a Eucharistic Procession on Corpus Christi Sunday, May 29, in collaboration with the Seton Basilica. The procession will follow the 10:30 am Mass and proceed through the streets of Emmitsburg to the Seton Basilica. There will be Eucharistic Adoration at the Basilica until the 1:30 pm Mass.
7. The annual St. Joseph's Golf Outing sponsored by the Knights of Columbus will be held on Saturday, June 18. Look in the bulletin for info.

E. Cemetery: we will get an estimate for the construction of a columbarium at the "new cemetery. We will request that the company provide drawings of the proposal for presentation to the parish. The previous Parish Pastoral Council had recommended that input from parishioners be gathered before proceeding with construction.

F. Parish Strategic Plan: 2016 is the final year of our strategic plan. I will write up a summary of the status of the plan as of the end of the current fiscal year (June 30) for parishioners.

Legion of Mary

We continue to meet weekly and do the works. One sad development: the president of the Curia is in the hospital and has been for some time. Please keep him in prayers. Submitted by Mary Buchheit.

Pro-Life Committee

The March for Life was a success. A bus went to the march leaving from St. Timothy's in Walkersville. We hope to hold the adopt-a-baby program soon. Submitted by Mary Buchheit.

Religious Education Report

The Confirmation class had its retreat on March 12 at MSMU with St. Anthony's, Our Lady of Mt. Carmel, and St. Joseph's in Taneytown. Some of the Mount students ran the retreat. They did an excellent job. The confirmation class members went to confession and enjoyed lunch at the Mount's Patriot Hall. It was a great day.

We are down to 13 Confirmandi. Confirmation is on May 1st at the Seton Shrine here in Emmitsburg the parishes mentioned above.

First Eucharist retreat will be on April 16 and First Eucharist will be on April 17 at 10:30 Mass. We have 18 First Communicants. Submitted by Doria Wolfe

Young Adults Ministry

No report Submitted by Theresa Buchheit

ECHO

The ECHO home school group is winding down our school year. We had a very successful drive for the Catocin pregnancy Center and the parish was incredibly generous. Submitted by Ellie Legare.

SOCIETY OF ST.VINCENT de PAUL, Our Lady of Grace Chapter.

No report

Seton Center - Monthly Outreach Report:

Statistics July 2015 - June 2016												
	July	August	September	October	November	December	January	February	March	April	May	June
Dental	0	0	0	0	0	4	0	0				
Thrift Shop	860	936	916	1213	911	1015	685	756				
Passport to Wealth	0	0	14	35	20	10	0	0				
Helping Hands												
Thanksgiving	0	0	0	0	60	0	0	0				
Christmas	0	0	0	0	0	74	0	0				
Easter	0	0	0	0	0	0	0	0				
Emergency Services												
Rent	8	6	8	1	5	4	4	3				
Utilities	12	14	8	8	10	7	5	7				
Transportation	3	3	2	0	0	2	1	0				
Medical	0	2	0	0	1	0	0	0				
Food	22	15	20	11	8	82	11	9				
Clothing	3	5	9	2	4	6	3	3				
Case Management	12	12	11	2	3	9	0	4				

Submitted by Sister Martha Beaudoin

Emmitsburg Council of Churches:

No report

Sodality:

No report