

St. Joseph Church, Emmitsburg, Maryland

Parish Pastoral Council Meeting Minutes

Tuesday, March 29, 2016

Attending: Fr. John Holliday, Fr. Charles Krieg, Mary Myers, Doria Wolfe, Diane Bittle, Noreen O'Donnell, Ellie Legare, Ken Karlheim, Lou O'Brien, Mary Buchheit, Sr. Martha Beaudoin

Excused: Alice Kabatt and Amanda Calis

Absent: Mary Neibecker, Theresa Buchheit, Betty Stewart

The meeting was opened with a prayer.

Minutes of January 26, 2016 were read and approved.

### **Pastor's Report and Finance Committee Report**

#### **Finance Committee Report**

The regularly scheduled meeting for Tuesday, March 22, 2016, was cancelled due to Fr. Holliday's illness. The next scheduled meeting is on Tuesday, May 24, 2016.

A copy of the February 2016 parish financial report was sent to Parish Pastoral Council members without comment by Fr. Holliday.

#### **Pastor's Report**

Father indicated that the weekly offertory collections continue to be very good. Most major expense areas continue to be under budget. We have established a \$25,000 cemetery perpetual care fund. The finance committee will continue to discuss how to increase this fund to the \$250,000 required amount.

Father reported that attendance at the weekly Station of the Cross was good. The Liturgy committee and volunteers provided a beautiful environment for Lent and Easter. Special thanks to Mike Lind and the Lind and Ritz families.

Father has received many favorable comments in regards to our volunteers in our music ministry.

The annual St. Joseph's Day celebration was a great success. Attendance was estimated to be about 200 people.

Upcoming events:

- First Communions on Sunday, April 17, at 10:30 am Mass.

- May Procession at the 10:30 am Mass on Sunday, May 1.
- Confirmations on Sunday, May 1, at the Seton Basilica at 4pm.
- The iT High School Ministry will be attending Work Camp 2016 from June 19-24 in Baltimore. They are currently having the annual Gatorade bottle fundraiser and will have a Bingo fundraiser on Saturday, April 23, at Mother Seton School. Our parish will be having a blessing and send-off at the 4:30 pm Mass on Saturday, June 18.
- Mother Seton School Graduation Mass at 4 pm on Sunday, June 5, at the Seton Basilica.
- We are planning a Eucharistic Procession on Corpus Christi Sunday, May 29, in collaboration with the Seton Basilica. The procession will follow the 10:30 am Mass and proceed through the streets of Emmitsburg to the Seton Basilica. There will be Eucharistic Adoration at the Basilica until the 1:30 pm Mass.
- The annual St. Joseph's Golf Outing sponsored by the Knights of Columbus will be held on Saturday, June 18. Look in the bulletin for info.

Father reported that we are seeking an estimate for the construction of a columbarium at our cemetery. Drawings will be prepared. A proposal will be presented to the parish to receive recommendations and comments.

2016 is the final year of our strategic plan. Father will write up a report to summarize the results of the plan as it ends on June 30<sup>th</sup>.

### **Other Activity**

The Parish Pastoral Council Constitution was approved.

An election committee of Ellie Legare, Mary Buchheit and Diane Bittle was formed. There are five openings. Alice Kabatt, Ken Karlheim, Betty Stewart and Mary Myers terms have expired. Candidates will be advertised in the bulletin during the weekend of May 21 & 22 and May 28 & 29. Elections will take place the weekend of June 4 & 5.

The meeting was closed with a prayer at 8:05 pm.

Respectfully submitted, Noreen O'Donnell and Diane Bittle

## St. Joseph's Parish Ministry & Organizational Reports

As of May 2016

### FINANCE COMMITTEE REPORT AND PASTOR'S REPORT

- A. Calendar of Events through the end of summer
- B. Comments/discussion about the Corpus Christi procession?
- C. I will have a "summer assignment" from the Vincentians to be the confrere-in-charge of the community's vacation houses in Cape May, NJ. I will be away from the parish from Sunday, June 25, through Sunday, July 31.

Fr. Harry Arnone, CM, will be with us during those five weeks to assist with Masses at the parish, as well as with Masses for the Daughters of Charity.

- D. Due to some scheduling problems, the Parish Finance Committee meeting on Tuesday, May 17, was cancelled and rescheduled for Thursday, June 17. Alejandro Cañadas has joined the committee.

The parish budget for FY 2017 will be finalized at the June meeting.

- E. Archdiocese of Baltimore Strategic Planning Process:

- Review of statistical data and survey responses
- Parish Executive Summary: Christmas/Easter Mass attendance, Operating Financials
- Brief review of parish financial statements and preliminary draft of FY 2017 budget
- Parish will begin weekly adult faith formation program in August and will run through November. We will evaluate the program attendance in December.
- Discussion Questions from survey results. 2-3 page response due to AOB by the end of September. I will discuss the survey results and questions with the Parish Lay Corporators, Parish Staff and the Parish Finance Committee at their next meetings.

Other suggestions for wider consultation from parish?

## Legion of Mary

We attended the Comitium meeting in Randallstown in April. We also held an Acies at Mt. St. Mary's in April. Both were well attended. Our Curia had a vacancy for president due to illness and it has been filled. Our next Curia meeting is June 5. Our praesidia continues to do works, predominately is home visits of shut-ins. Submitted by Mary Buchheit.

## Pro-Life Committee

No report. Submitted by Mary Buchheit.

## Religious Education Report

We had 18 make 1st Communion on April 17.

We ended our "school year" with the May Procession on May 1 and crowning of the statue of Mary. It was raining, so we only processed from the Parish Hall.

We also had 13 youth make their Confirmation on May 1<sup>st</sup>. Submitted by Doria Wolfe

## Young Adults Ministry

No report Submitted by Theresa Buchheit

## ECHO

ECHO finished out another great school year. A few more families joined us and will be with us for the Fall 2016-2017 school year. Summer plans include coming up with some new offerings that our families need, and getting our kids together at Cunningham Falls for picnics and informal meetings. Submitted by Ellie Legare.

## SOCIETY OF ST.VINCENT de PAUL, Our Lady of Grace Chapter.

No report

## Seton Center - Monthly Outreach Report:

Statistics July 2015 - June 2016												
	July	August	September	October	November	December	January	February	March	April	May	June
Dental	0	1	0	0	2	7	6	11	6	12		
Thrift Shop	860	936	916	1213	911	1015	685	756	950	976		
Passport to Wealth	0	0	14	35	20	10	0	0	0	0		
<b>Helping Hands</b>												
Thanksgiving	0	0	0	0	65	0	0	0	0	0		
Christmas	0	0	0	0	0	82	0	0	0	0		
Easter	0	0	0	0	0	0	0	0	26	0		
<b>Emergency Services</b>												
Rent	8	6	8	1	5	4	4	3	1	1		
Utilities	12	14	8	8	10	7	5	7	8	12		
Transportation	3	3	2	0	0	2	1	0	0	0		
Medical	0	2	0	0	1	0	0	0	0	0		
Food	22	15	20	11	8	82	11	9	34	11		
Clothing	3	5	9	2	4	6	3	3	4	9		
Case Management	12	12	11	2	3	9	0	4	2	7		

Submitted by Sister Martha Beaudoin

## Emmitsburg Council of Churches:

No report

## Sodality:

APRIL 2016 - SODALITY MEETING MINUTES

This was received from Gwen Topper – April Meeting Minutes

Last Wednesday Father John inducted two new members into the Sodality, Joanne Kirby and Carol Samuelson. We congratulate and welcome them! Two other ladies, Arlene Putman and Becca Richards were not able to be there for the induction but they will be joining us for our meetings and activities. They will be inducted next April. We are happy that they wish to join us.

We agreed that there will be no April meeting, and that our next meeting would be in May. The fourth Monday (which is our regular meeting night) is May 23, and I will be working at the Mother Seton School carnival that evening so I'm asking that you please put the meeting on your calendar for TUESDAY, MAY 24 at the 6:30 regular time.

We also discussed our annual June banquet. The date of Tuesday, June 21 was selected. We will be going to Hoss' in Gettysburg at 6:00 p.m. We had such a nice time there at Christmas that we decided to go there again. Everyone orders what they want and pays for their own meal. We had a very nice crowd at Christmas even though the roads were a bit iffy. We all were safe and happy. I do hope many of you will join us for that evening. I'll put a notice in the bulletin about that sometime in May.

May 1 is also the May procession, and I encourage you to participate in that. Gathering place is the lobby of Mother Seton School. Time is 10:00 a.m. Group will process to the church for the 10:30 Mass

Also on May 1 we are sponsoring Donut Sunday. We have enough volunteers to serve but would like to see everyone there to enjoy the donuts and coffee after the May Procession!

I received this letter from Father John asking us to be a part of a procession from our church to the Basilica on the Feast of Corpus Christi. Please read the letter and let me know if you would be willing to do this. I think it would be a wonderful way for us to show our love for the Eucharist. It's the holiday weekend so some of us may not be available, but if possible I'd like to see a good showing.

Dear Altar Servers and Parents, Scout Leaders, ECHO Officers, and Brother Knights, and other Parish Leaders,

Our parish and the Seton Basilica are planning an outdoor Eucharistic Procession on the Feast of Corpus Christi, Sunday, May 29. We are planning the procession to begin at the conclusion of the 10:30 am Mass at St. Joseph's. Parishioners will be encouraged to make the procession. The procession will go through the streets of Emmitsburg on to the Seton Basilica. There will then be Eucharistic Adoration at the Basilica until the beginning of their 1:30 pm Mass. This is something that we have not done in quite a while and we are excited to try this. We are not sure of how long the procession would take to get to the Basilica. It may be 45 minutes or so.

I would like to have the involvement of as many parish groups in the procession as possible. We will definitely need several altar servers to participate in the procession. We would also need many parishioners involved to make this worthwhile. Parish groups such as our Scout Pack and Troop, the Knights of Columbus, and others are encouraged to participate.

The event is on the Sunday of Memorial Day weekend. I would like to get some sense of the interest in this event. Would your organization be interested in participating? How many of you have already made plans for the Memorial Day weekend and will not be able to participate?

I am most especially in need of altar servers who can participate and would like to know if you are available. Our next planning meeting for the procession is next Tuesday, April 19, so please get back to me with your comments as soon as you can.

May I have some idea of how many of you might be available for the procession so I can let Father John know. Thanks for all you do! Blessings, Gwen